



CENTRAL LIBRARY

PEOPLES UNIVERSITY OF MEDICAL & HEALTH SCIENCES FOR WOMEN
NAWABSHAH, SHAHEED BENAZIR ABAD

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No. PUMHSW/S.B.A/LIB:/ 5007

Dated: 05 / 12 /2024

SAY NO TO CORRUPTION

TERMS & CONDITIONS OF THE QUOTATION FOR PURCHASE OF MEDICAL BOOKS / JOURNALS REQUIRED FOR CENTRAL LIBRARY, PUMHSW, NAWABSHAH, (S.B.A) DURING THE FINANCIAL YEAR 2024 – 25

01. The Medical books/journals are required. The supplier/Vendor will have to supply the books/journals within (30) days of receiving the supply order. Suppose the supplier/vendor fails to supply full or part of the supply. In that case, the procuring agency / competent authority of PUMHS reserves the right for the due time mentioned in order the purchase of the same from the second lowest party after the lapse of (30) days of the issue of the supply order without assigning any reason/notice.
02. The rate quoted should be in Pak rupees. The offered rates inclusive of all applicable taxes/ duties should be quoted both in figures and words.
03. The quotation shall be submitted in the typographic form, (cutting, overwriting, hand writing) and will not be accepted.
04. Quotation should be properly sealed with signed & Company stamp. The unsealed envelopes shall be disqualified / unaccepted.
05. The conditional bids shall not be considered. The supplies will be made at the destination (PUMHSW, S.B.A) all package cartage, freight, and other incidental charges up to the destination (PUMHSW, S.B.A) will be borne by the supplier/bidder.
06. The successful supplier/bidders should be responsible for the complete delivery of the material within the stipulated time period after the receipt of the supply order otherwise their supply order(s) will stand cancelled by the competent authority.
07. The supplier shall be registered with Income Tax & Sales Tax and having three years of experience in the supply of relevant fields (attached documents evidence).
08. Incomplete Quotations shall not be considered and rejected by the competent authority.
09. The Vice Chancellor & Chairman Library Books Purchase Committee reserves the right to cancel the offer quoted, during the procurement process. If the quoted rates are unreasonable, or higher than the market price, the authority will have the right to reject such quotation or part thereof. The decision of the competent authority will be final and no appeal shall be filed against it.
10. A copy of the professional tax certificate / Challan paid by the supplier / Contractor / Firm during the year 2024-25 is required to be attached with quotation documents.
11. The applicable Taxes shall be deducted as per rules.
12. Failing to comply with any of the above requirements, the offer shall be liable to be rejected.
13. The undermentioned Certificate is to be signed by the supplier/bidder if he agrees with the terms & conditions, failing to do this the quotation is liable to be considered non-responsive.

CERTIFICATE

I/we do hereby agree with the above-mentioned terms & conditions of the quotation and guarantee to supply the Books / Journals exactly in accordance with the requirement specified in the invitation to this quotation.

Signature of Supplier/Bidder		
Name		
Designation & Rubber Stamp of Firm		
E-mail:		
Mobile & Phone #:		Fax #: