

**PEOPLES UNIVERSITY**  
**OF MEDICAL & HEALTH SCIENCES FOR WOMEN**  
**NAWABSHAH, SHAHEED BENAZIRABAD, SINDH, PAKISTAN**

Phone: 0244-9370427  
Web: www.pumhs.edu.pk

Fax No: 0244-9370263  
Email: pd@pumhs.edu.pk

**TENDER ENQUIRY NO.PUMHSW/P.D/2022/ 6423**

**DATED: 06-04-2022**



**PROCUREMENT OF FURNITURE FOR VISITING FACULTY HOSTEL AT  
OLD DOCTORS COLONY**

**SUPPLY OF FURNITURE & FIXTURE  
FOR THE YEAR 2021-2022**

**DATE OF SUBMISSION & OPENING**

**WEDNESDAY 27<sup>th</sup> APRIL, 2022**

TIME OF RECEIVING TENDER	11:00 am
TIME OF OPENING TENDER	12:00 Noon

TENDER FEE Rs. 3,000/-	(Non-Refundable)
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## **TENDER NOTICE**

Sealed tenders are invited on Composite Scheduled Rates (CSR)/ Item Rate basis, or on both, from interested contractors/ firms for the following works;

<b>S. No</b>	<b>Description</b>	<b>Earnest Money</b>	<b>Tender Fee (Rs.)</b>	<b>Completion Period</b>
<b>01</b>	<b>Construction of Visitors Waiting Hall along with Reception at New Campus (Re-tender).</b>	<b>2% for Each Work</b>	<b>3000</b>	<b>Four Months</b>
<b>02</b>	<b>Upgradation/ Renovation of Bungalow No. P-03 at New Doctors Colony.</b>		<b>3000</b>	<b>Four Months</b>
<b>03</b>	<b>Upgradation/ Renovation Bungalow No. 01 at Old Doctors Colony.</b>		<b>3000</b>	<b>Four Months</b>
<b>04</b>	<b>Upgradation/ Renovation Bungalow No. 02 at Old Doctors Colony.</b>		<b>3000</b>	<b>Four Months</b>
<b>05</b>	<b>Procurement of Furniture for Visiting Faculty Hostel (Re-tender).</b>		<b>3000</b>	<b>One Month</b>
<b>06</b>	<b>Installation of Tube well at New Campus (Re-tender).</b>		<b>3000</b>	<b>Two Months</b>

### **1. ELIGIBILITY CRITERIA:**

Valid Registration Certificate with PEC in required category & discipline where applicable, Copy of valid NTN and SRB certificate & GST where required are mandatory.

### **2. QUALIFICATION:**

- I. List of similar assignments with cost undertaken, over the past 03 years as a proof of experience is required.
- II. Details of equipments, machines & transport owned/ leased/ hired by the firm/ contractor.
- III. Updated Bank Account Statement along with audit report as a proof of financial soundness and Income Tax returns for last 03 years.
- IV. List of litigation (if any): their nature & status.
- V. Affidavit that the firm has never been blacklisted.
- VI. Annual Turnover should be twice the estimated cost of each work for three years.

### **3. METHOD OF PROCURING:**

Single stage-one envelope.

### **4. BIDDING/ TENDER DOCUMENT:**

The tender will be issued from 07-04-2022 to 22-04-2022, during the office hours against a written request, attaching therewith all required documents & company profile. The tender will received back with proper sealed envelope up to 11:00 am on 23-04-2022 and will be opened at 12:00 noon in the office of the undersigned on the same day, in the presence of contractors or their authorized representatives who may intend to be present. The tender fees in shape of pay order (Non-refundable) & earnest money in shape of C.D should be in the favor of Vice Chancellor (PUMHSW).

### **5. FUNDING POSITION:**

Available for above works.

**6. TERMS & CONDITIONS:**

Under following conditions the bid will be rejected.

- I. Conditional, electronic and telegraphic bids/ tender.
- II. Bids not accompanied by bid security of the required amount and form.
- III. Bids received after specified date & time.
- IV. Blacklisted firms.

**7. BID VALIDITY PERIOD:**

Ninety (90) days.

- 8.** Tenders will available on SPPRA's PPMS website [www.ppms.pprasinidh.gov.pk](http://www.ppms.pprasinidh.gov.pk) and PUMHSW website [www.pumhs.edu.pk](http://www.pumhs.edu.pk). The procuring agency reserves the right to reject all or any bids, subject to relevant provisions of SPPRA Rules-2010.

**PROJECT DIRECTOR**  
**PEOPLES UNIVERSITY OF MEDICAL &  
HEALTH SCIENCES FOR WOMEN  
SHAHEED BENAZIRABAD**

**TERMS & CONDITIONS**  
**SUPPLY OF FURNITURE & FIXTURE**  
**FOR THE YEAR 2021-2022**

1. Supplier will have to provide **call deposit @ 2% of bid amount** in the favor of the **Vice Chancellor Peoples University of Medical & Health Sciences for Women Shaheed Benazirabad**, in case of failure the tender document will not be entertained
2. Quantity at any time can be increased / decreased or can be deleted at any time as per provision of SPP Rules.
3. The Supplier will have to produce evidence in respect of their registration with income tax, sales tax & SRB.
4. The original brochure /catalogue must accompany with offer.
5. The bid shall comprise a **single stage single envelope procedure**.
6. In case of failure on the part of Supplier to Supply as per specification or within the stipulated time without getting extension, penalty of 3% of the supply order per month or part thereof up to maximum limit of 10% will be imposed on the supplier.
7. The Successful bidders will be bound to carry out job according to specification provided in the BOQ within specified time given in the supply order, failing which his earnest money shall be forfeited. The successful bidder has to furnish such undertaking in writing on the stamp paper of Rs: 100/-
8. The rates should be given inclusive of GST, Income Tax & any other government duty.
9. Income tax, G.S.T, Stamp duty & other applicable taxes and duties at the government prescribed rates are deductible from the bill.
10. The item(s) which is/are exempted from GST, the rates for the same must be quoted accordingly, stating clearly in BOQ, the cost of all those item(s) excluding G.S.T at the time of payment, no claim for GST shall be paid.
11. All those Suppliers who have been blacklisted by any Government Department, their bids shall not be entertained.
12. Suppliers must produce eligibility as per SPPRA rules. In case of non-production of eligibility tender forms will not be issued.
13. Conditional tenders will not be accepted.
14. Payment will be made on availability of funds, if delayed due to any reason; no extra interest / mark-up will be accepted / paid.
15. Rejected consignment shall be returned back to dealers / suppliers at their own cost.
16. An amount equivalent to 10 % of security deposit shall be withheld from the bills which will be refunded on satisfactory completion of the job, as per Clause-12 of General Conditions of the Contract of this bidding document.
17. The bid validity period shall be for 90 days after opening of tender.
18. Bid money to unsuccessful bidder shall be refunded after one week of tender opening on receipt of application on official letter pad.

## **GENERAL CONDITIONS OF THE CONTRACT**

### **CLAUSE 1. INSTRUCTIONS TO THE BIDDERS**

- 1) The tenders shall be submitted with all documents and drawing literature & catalogue (in furniture & fixture) in sealed envelopes with sealing wax / gum. The envelope must contain tender enquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelope at the left side.
- 2) Tenders must be filled in with blue or black ink in the columns provided in BOQ documents duly signed.
- 3) The tenders must be free from erasing cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 4) The rates of each item should be written in figures as well as in words. In case of discrepancy the price in words will be taken as authentic and final.
- 5) Conditional Tenders will be ignored and will not be considered/entertained/accepted.
- 6) Original purchase receipt of tender fee or in shape of Pay order / DD original as tender form fee in favour of V.C PUMHS must be enclosed with the tender form.
- 7) The tendered rate should be inclusive of all taxes, Income & Sales Tax etc payable to Federal & Provincial Govt or Local bodies and no claims on this account shall be entertained.
- 8) The bidder shall furnish General sales tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the item is exempted from GST either documentary evidence or certificate from competent authority shall be attached with the offer.
- 9) The bidder shall furnish copy of valid professional Tax (Excise & Taxation) Certificate
- 10) List of similar assignments with cost under-taken over the past (05) years.

### **CLAUSE 2. SPECIAL CONDITIONS:**

- 1) Store is required immediately. The tenders may, however, give their short, guaranteed delivery period by which the supply will be completed positively.
- 2) Tenders are required to specify make, country of origin and furnish detailed technical Description literature / catalogue along with their offer.
- 3) The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end
- 4) Tenderer shall submit guarantee letter that the supplied Furniture are the original / brand new product / latest model none of the part is replaced, old or refurbished.
- 5) No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item which manufacturer is quoting it in any tender. Failing that offers of both the manufacturer, which the manufacturer as well as another bidder shall be ignored.
- 6) Tenderer shall purchase separate tender document furnish purchase receipts for each alternate offer in case they want to submit alternate offer for any items. All the bids with alternate offer without separate purchase receipt (original) are supposed to be rejected. Also, choice to select/ignore any their alternate offer shall rest with the purchase committee
- 7) The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Government institution or Armed Forces in the province or outside in the same fiscal year.
- 8) The successful supplier / bidder must be bound to supply the awarded items mentioned in the supply orders on the quoted rates.
- 9) The work should be considered as completed after the submission of final bill. The security deposit shall be released 50% when the final bill has been paid and remaining after completion of 6 months from the date of completion of the work.
- 10) Use of white fluid is prohibited and any correction in bidding documents by crossing/ re-writing without signature/ initial of bidder shall in both conditions lead to rejection of bid.

### **CLAUSE: 3. PURCHASER'S RIGHT TO VARY QUANTITIES.**

The Purchase Committee reserves the right to increase/decrease or delete the quantities as per provision of SPP Rules of any items at the time of award of contract and also reserves the right to enhance the quantities of goods/service originally specified in the Schedule of Requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

### **CLAUSE: 4. PURCHASERS RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**

The Purchase Committee reserves the right to accept or reject any bid in accordance with the provision provided in SPPRA rules and to annual the bidding process and rejects all bids at any time

prior to contract award without thereby incurring any liability to the affected bidder or bidders, on the grounds for the Purchaser's action.

#### **CLAUSE 5. ELIGIBLE BIDDERS**

This Invitation for Bids is open to all original Manufacturers, within Pakistan and abroad, and their Authorized Agents/Importers/Suppliers subject to the conditions that:

- a) In the case of foreign Manufacturers, they shall offer the product Certified by the ISO-CE-FDA;
- b) Original technical broacher is mandatory

The Agents/Suppliers/Importers must possess valid authorization from the Manufacturer. In case of Manufacturers, they should have documentary proof to the effect that they are the original Manufacturers of the required specifications.

Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal or Provincial), a local body or a public sector organization.

The bidders should have operational office(s) in Pakistan and possess financial sustainability to meet timely supply of items.

#### **CLAUSE 6. CRITERIA FOR EVALUATION OF BIDS.**

1. Registration with income tax & sales tax departments
2. Earnest money
3. Quoted prices.
4. Operational cost
5. Specification compliance.
6. Submission of catalogue,
7. Original brochure of product
8. Past performance of manufacturer/sole distributor in terms of supply and after sale service.
9. Delivery schedule

#### **CLAUSE: 7. NOTIFICATION OF AWARD**

- 1) Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter, to confirmed in writing that the bid has been accepted.
- 2) The notification of award will constitute the formation of the contract.

#### **CLAUSE: 8. AWARD OF CONTRACT & CONTRACT AGREEMENT.**

Subject to the fulfillment of all formalities, the Purchaser will award the contract the successful Bidder whose bid has been determined to be qualified to perform the contract satisfactory.

#### **CLAUSE: 9. PAYMENTS.**

##### **(A) Interim/Running Bill.**

The competent authority of procuring agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes. All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for supply actually done and completed, and shall not preclude the competent authority from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

##### **(B) The Final Bill.**

A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Project Directors certificate of the total amount payable for the supply shall be final and binding on all parties.

#### **CLAUSE 10. PERFORMANCE SECURITY**

An amount equivalent to 10 % of security deposit shall be withheld from the bills of the successful tenderers / bidders which will be refunded on satisfactory completion of the job, as per clause 12 of general conditions of the contract of this bidding document.

#### **CLAUSE: 11. REDUCED RATES**

In cases where the items of supply are not accepted as so completed, the competent authority may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**CLAUSE: 12. REFUND OF SECURITY DEPOSIT / PERFORMANCE SECURITY.**

On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final supplies and installation has been made by a competent authority, the defects notice period has also passed and the competent authority has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the supplies & installation are completed.

**CLAUSE: 13. UNDERTAKING:**

- That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt/Semi Govt: Institution, Armed Forces, in the province in the same fiscal year.
- I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.

**Contractor**  
Sign with stamp

**Engr. Dur Muhammad Mangi**  
Project Director  
PUMHSW, Shaheed Benazirabad

**(INTEGRITY PACT)**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.**

**PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN**

**CONTRACTS WORTH RS 10.00 MILLION OR MORE**

Contract No.

Contract Value

Contract Title:

I am \_\_\_\_\_ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other owned or controlled by GoP through any business practice.

Without limiting the generality of the foregoing, \_\_\_\_\_ represents and warrants that it has fully declared the brokerage, commission, fees, etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever from GoP, except that which has been expressly declared pursuant hereto.

\_\_\_\_\_ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

\_\_\_\_\_ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Not with standing any rights and remedies exercised by GoP in this regard, \_\_\_\_\_ agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by \_\_\_\_\_ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from GoP.

Name of Employer:.....

Contractor \_\_\_\_\_



Signature:.....

Signature: .....

## **BID DECLARATION FORM**

1. Name of Interested Firm: \_\_\_\_\_

2. CNIC#: \_\_\_\_\_  
(Please attach Copy of CNIC)

3. NTN #: \_\_\_\_\_  
(Please attach Copy of NTN Certificate)

4. GST#: \_\_\_\_\_  
(Please attach Copy of GST Certificate)

5. Value of Earnest Money Rs: \_\_\_\_\_ DD/PO#: \_\_\_\_\_

(In words): \_\_\_\_\_

Bank Name: \_\_\_\_\_

6. Contact Person: \_\_\_\_\_

7. Postal Address: \_\_\_\_\_

\_\_\_\_\_

8. Email Address: \_\_\_\_\_

9. Telephone: PTCL: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
(Compulsory)

**Declaration:** I certify that, to the best of my knowledge and belief, all of the information on and attached is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this form may be grounds for not entertaining my bid, or for cancellation after bid acceptance, and may be punishable by fine or imprisonment according to law of Pakistan. I understand that any information I voluntarily provide on or attached to this bid may be investigated. Moreover, I hereby declare the all the terms and conditions of the bidding document are accepted.

**Contractor**

Sign with stamp

**TENDER FORM**  
**SUPPLY OF FURNITURE & FIXTURE'S**  
**FINANCIAL YEAR 2021-2022**

Summary of Works		
Furniture Items for Visiting Faculty Hostel		
BOQ		
S. No	Description	Amount in Rs.
1	Furniture (Non-Scheduled Items)	
	<b>Total Rs. Millions</b>	

**Total Rs. in Words:-**

# Furniture Items for Visiting Faculty Hostel

## BOQ

Sr.	Description of Items	Unit	Quantity	Rate	Amount
	<b>(Non-Scheduled Items)</b>				
1	<b>Double Bed With 2 Side Table:-</b> Size: 72x78 made of solid sheesham Back panel: made of solid sheesham wood height 44" in center 1 piece plank both side pillar having size 2.5"x2.5" joint with single curve patti Leg panel: made of solid sheesham wood height 24" 1 piece plank both side pillar having size 2.5x5" joint with single curve patti having carving side patti for joint both panels having size 72x78x6" made of sheesham wood. High Quality Lacquer Polished Side Table: size 24x18x24" made of solid sheesham wood frame carving on upper patti having 2 draws heavy channel, imported handles, draws made of sheesham wood complete in respect High Quality Lacquer Polished, as directed.	Each	7.00		
2	<b>Single Bed With 2 Side Table:-</b> Size: 54"x78" made of solid sheesham Back panel: made of solid sheesham wood height 44" in center 1 piece plank both side pillar having size 2.5"x2.5" joint with single curve patti Leg panel: made of solid sheesham wood height 24" 1 piece plank both side pillar having size 2.5x5" joint with single curve patti having carving side patti for joint both panels having size 54"x78"x6" made of sheesham wood High Quality Lacquer Polished Side Table: size 24x18x24" made of solid sheesham wood frame carving on upper patti having 2 draws heavy channel, imported handles, draws made of sheesham wood complete in all respect High Quality Lacquer Polished, as directed.	Each	6.00		
3	<b>Center Table:-</b> Size 42"x24"x18" With 12mm glass top Sheesham wood with lacquer polish as directed.	Each	10.00		
4	<b>Double Seater Sofa:-</b> Sofa set double (seater) Made of first class sheesham wood frame. Seat and back foam cushioned with guaranteed master molty foam with imported fabric Latest design as directed.	Each	10.00		

5	<b>Dining Table With 4 Chairs:-</b> Size 3x5x 1/2 ft Top made of 16mm sheesham wood thickness 2" Made of sheesham wood high quality sprit polish Frame made of sheesham wood 2x2 inches All frame cover with polish. All legs have plastic boot/shoes The top frame should be fixed properly with good quality screws Dining Chair sheesham wood: W45cm H82cm D52cm Seat Height 46cm Sheesham Wood Frame Seat Cushioned With Master Molty Foam as directed.	Each	5.00		
6	<b>Double Bed Mattress 8" Thick:-</b> Foam Mattress 8" Thick Ortho Master Foam Complete in all respects as directed.	Each	7.00		
7	<b>Single Bed Mattress 8" Thick:-</b> Foam Mattress 8" Thick Ortho Master Foam Complete in all respects as directed.	Each	6.00		
8	<b>Table Lamp:-</b> Imported Complete in all respects as directed.	Each	26.00		
9	<b>Wall Paneling:-</b> with PVC sheets fixing with screws & glue etc complete in all respects as directed	Sft	6000.00		
8	<b>Wallpaper:-</b> Providing & fixing wallpaper of best quality as per selected print/ design Complete in all respects as directed.	Sft	8000.00		
	<b>Total Rs.</b>				
	<b>Total Rs. Millions</b>				