

MEMORANDUM OF UNDERSTANDING **(MOU)**

BETWEEN

**Helping Hand for Relief and Development
Pakistan**



HELPING HAND
FOR RELIEF AND DEVELOPMENT

&

**Peoples University of Medical and Health Sciences for
Women**



This Memorandum of Understanding (MoU) is made on _____, 2024, by and between:

1. Helping Hand for Relief and Development (HHRD) which is a not-for-profit INGO working in Pakistan (hereinafter also referred to as "HHRD").
2. Peoples University of Medical and Health Sciences for Women, Nawabshah, Shaheed Benazirabad District, Sindh also referred to as "PUMHS").

The purpose of this MoU is to define a working relationship between HHRD and PUMHS in mobilizing and training youth volunteers from students of PUMHS, for community service. This MoU provides the broad framework for cooperation between the parties in enhancing mutual interest and understanding, as well as other services for which cooperation may be mutually beneficial.

1. Mutual Agreements

The HHRD and PUMHS are agreed to the following, based on mutual consultation:

- 1.1. PUMHS and HHRD acknowledges as participating partner organizations in youth and volunteering development in a variety of ways and understand the mutual benefits of cross promotion by sending/deploying the volunteers of the PUMHS at local and national level events as volunteer, HHRD programs/operations (including field work), in consultation and with prior written approval.
- 1.2. Both the parties acknowledge the participation/inclusion of partner organization in relevant seminars, workshop, trainings, events and websites with prior consultation and agreement of both parties.

2. Roles and Responsibilities of PUMHS,

- 2.1. PUMHS will extend invitations, if feasible, to the management and staff of HHRD for participation in training and development seminars on various occasions.
- 2.2. PUMHS will, if feasible, allocate time to deliver inspirational and motivational training sessions to students who will then become part of HHRD Volunteers.
- 2.3. PUMHS will actively encourage its students to engage in volunteer work for community service, particularly to assist deserving persons and deprived groups within society.
- 2.4. The premises of the PUMHS will be made available to HHRD for national/international humanitarian ventures, trainings, seminars, and workshops pending approval.
- 2.5. Subject to availability, PUMHS will provide the use of its transport fleet to transport students of PUMHS to various locations for training and deployment, should the need arise.
- 2.6. PUMHS will facilitate the establishment of an HHRD Youth Empowerment Club within the University to promote volunteerism and community welfare among its students.



- 2.7. Existing work plans developed by HHRD will be mutually reviewed, and if necessary, modifications will be made before further implementation.
- 2.8. The club will not be utilized for any political purposes to prevent potential complications in the future.

3. Roles and Responsibilities of HHRD

- 3.1. Encourage and support students by providing internships to those nominated by the DSA, PUMHS. HHRD will sponsor two paid internships per semester (four internships per year) and a minimum of five unpaid internships conducted once during the entire period of study for a degree. In case the chairperson nominates more than four students, the fixed payment amount for those interns will be distributed among all nominated students.
- 3.2. HHRD will only support positive activities & will not support any unethical, unlawful or non-Islamic events inside or outside the premises of the University.
- 3.3. Provide adequate supervision to volunteer students of the PUMHS and assign duties that are progressive and challenging, serving deserving persons and weaker sections of society (e.g. orphans) in feasible areas.
- 3.4. Make necessary equipment, supplies, and space available for volunteer students to perform their community support initiative duties during internships, whether within the University or externally.
- 3.5. Provide a safe working environment for interns/students during activities conducted in collaboration between parties.
- 3.6. The Coordinator of the Youth Empowerment Program will serve as a Focal person with responsibilities including helping orient students to the organization's culture, assisting in the development of learning objectives, regularly conferring with the student and their faculty representative, and monitoring the student's progress during the internship period.
- 3.7. HHRD Focal Person will:
 - Communicate HHRD's policies and standards to university personnel.
 - Provide internship/appreciation letters to volunteer students.
 - Provide transport facilities for students and faculty whenever HHRD engages students and faculty from the PUMHS in activities organized by HHRD, requesting cooperation/participation/help from the PUMHS.

4. Period of Validity

This MoU is effective for three years from 27-11-2024 to 26-11-2027 (It can be further extended with mutual consultation of both the parties).





5. Modification of Clause and Article

- 5.1. Upon bilateral negotiation and signatures made by HHRD and PUMHS, the MoU can be modified, revised, postponed, or appended.
- 5.2. **NON-FUND OBLIGATING DOCUMENT:** This instrument is neither a fiscal nor a funds obligation document.
- 5.3. This MoU does not create a legal link between the two Parties which will maintain their mutual independence and shall enter in force upon the date of signature of both parties. Furthermore, nothing in this MoU shall be constructed to create any legal obligation between the parties and towards any third party.

6. Signatories:

This MoU issued in duplicate and signed by the two Parties;



Mr. Raheel Ahmed
Program Manager,
Youth Empowerment Program
Helping Hand for Relief and Development.
(HHRD) Pakistan

Approved
Director OEC.

Date: 27-11-2024

Director

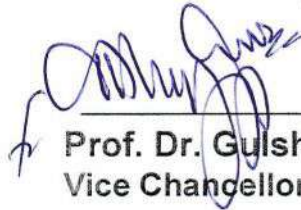
Focal Person HHRD:



Mr. Ali Muhammad Pathan
Regional Manager,
Helping Hand for Relief and Development.
(HHRD) Sindh.

Date: 27-11-2024

*The undersigned
delegates this honor to
Prof. Muhammad Shauq
to sign this MoU*



Prof. Dr. Gulshan Ali Memon
Vice Chancellor,
Peoples University of Medical and Health
Sciences for Women, Nawabshah, Sindh

27/11/24

Date: 27-11-2024

Focal Person PUMHS:



Dr Imran Ahmed
Director,
ORIC
Peoples University of Medical and Health
Sciences for Women, Nawabshah, Sindh

Date: 27-11-2024