

# Notice

All those students who received laptop from PM Laptop Scheme Phase – III directed that there will be one week Microsoft Office Specialist (MOS) training for all students at IT Department. This training is mandatory and each student must bring his / her laptop for practice and also install the installation of MS Office package (MS Office 2013 / MS Office 2013 Plus). The group's distribution and schedule of classes timing of each group is attached here with notice.

## Note:

- Must have active Microsoft (Hotmail or Outlook) email account for enrolment purpose. If anyone has not Microsoft email account then go to [www.hotmail.com](http://www.hotmail.com) website and create new account.
- Everyone must arrange laptop for practice during the training
- Also install the MS Office package (MS Office 2013 / MS Office 2013 Plus)

**Time: 2:00pm to 4:00pm**

**Venue: Dr. A.Rahim solangi Department of IT-PUMHSW**



Dr. Abdul Manan Soomro  
Assistant Professor Community Medicine  
& Focal Person IT Academy  
PUMHSW-Nawabshah (S.B.A)



Prof. Dr. Shamsuddin Shaikh  
Pro Vice Chancellor &  
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