

# Notice

All those students who received laptop from PM Laptop Scheme Phase – IV & V directed that there will be one-week Microsoft Office Specialist (MOS) training for all students at IT Department. This training is mandatory, each student must bring his / her laptop for practice and install the installation of MS Office package (MS Office 2013 / MS Office 2013 Plus). The group's distribution and schedule of classes timing of each group is attached here with notice.

## **Note:**

- Must have any active email account (Hotmail / Gmail / Yahoo / PUMHS Official or any other) for enrolment purpose. If anyone has not any email account, then create new account.
- Everyone must arrange laptop for practice during the training
- Also install the MS Office package (MS Office 2013 / MS Office 2013 Plus)

**Time :** 02 PM to 04:00 PM

**Venue :** Dr. A. Rahim Solangi Department of IT PUMHSW SBA.



Prof. Dr. Shamsuddin Shaikh  
Pro-Vice Chancellor  
Director Academics  
PUMHSW Shaheed Benazirabad